

**MINUTES OF THE REGULAR COMMISSION MEETING  
OF THE SAN JOAQUIN TRIBUTARIES AUTHORITY**

Turlock, California  
3 November 2025

The Commission Meeting of the San Joaquin Tributaries Authority was called to order at 10:06 a.m. in regular session on the 3<sup>rd</sup> day of November, 2025, conducted in-person from the Turlock Irrigation District located at 333 E. Canal Drive, Turlock, CA and via Zoom Webinar.

Present were the following representatives of the member agencies:

Michael Frantz – Turlock Irrigation District  
Kate Stacy – City and County of San Francisco  
Robert Frobose – Modesto Irrigation District, Vice Chair  
Glenn Spyksma – South San Joaquin Irrigation District, Chair

**PUBLIC COMMENT**

There were no comments from the public.

**MOTION APPROVING COMMISSION MEETING MINUTES**

Moved by Commissioner Frobose, seconded by Commissioner Stacy, that the minutes of the special meeting of July 23, 2025, be approved as presented.

Upon roll call the following vote was had:

Ayes: Commissioners Frantz, Stacy, Frobose, and Spyksma  
Noes: None  
Absent: None

All voted in favor with none opposed. The Chair declared the motion carried.

**MOTION APPROVING TREASURER’S REPORT**

SJTA Treasurer Ashley Millsap presented the Treasurer’s Report with activity through September 30, 2025, including interest earned, total expenditures, and cash reconciliations for the money market and checking accounts.

Moved by Commissioner Frantz, seconded by Commissioner Frobose, that the Treasurer’s Report with activity through September 30, 2025, be approved as presented.

Upon roll call the following vote was had:

Ayes: Commissioners Frantz, Stacy, Frobose, and Spyksma  
Noes: None  
Absent: None

All voted in favor with none opposed. The Chair declared the motion carried.

### **RESOLUTION NO. 2025-04**

#### **RESOLUTION TO APPROVE THE 2026 REGULAR MEETING SCHEDULE**

SJTA Executive Director Andree Lee provided an overview of the proposed resolution establishing the 2026 meeting schedule, as required under the JPA Agreement. She noted that the proposed schedule is consistent with the 2025 meeting calendar, with the exception that no adjustments have been made for the Veterans Day holiday. Meetings will continue to be held quarterly on the second Monday of each month. The Bylaws will also be updated to reflect the Monday meeting schedule.

Commissioner Spyksma recommended adding language to the resolution to provide flexibility for the schedule as determined by the Commission.

Hearing no further comments, the Commission took the following action:

Moved by Commissioner Frantz, seconded by Commissioner Stacy, that the resolution approving the 2026 Regular Meeting Schedule be approved as amended.

Upon roll call the following vote was had:

Ayes:	Commissioners Frantz, Stacy, Frobose, and Spyksma
Noes:	None
Absent:	None

All voted in favor with none opposed. The Chair declared the resolution adopted.

### **MOTION TO APPROVE THE NEW SJTA LOGO**

SJTA Executive Director Andree Lee presented an overview of the rebranding efforts, including the redesign of the SJTA logo, and noted the General Managers' unanimous recommendation to select Option 1 -- the "Three Rivers Stability" design.

Commissioners expressed their support for Option 1 as well, confirmed that staff verified the logo does not replicate or closely resemble another agency's design, noting that it initially appeared familiar, and inquired about the decision to present the word "Tributaries" in all caps and bold. Ms. Lee will follow up with the designer and report back.

Hearing no further comments, the Commission took the following action:

Moved by Commissioner Frobose, seconded by Commissioner Stacy, that the new SJTA Logo (Option 1) be approved as presented.

All voted in favor with none opposed. The Chair declared the motion carried.

**RESOLUTION NO. 2025-04**

**RESOLUTION TO APPROVE THE 2026 WORK PLAN  
AND FISCAL YEAR BUDGET**

SJTA Executive Director Andree Lee presented an overview of the proposed resolution for the 2026 Work Plan and Budget, outlining an approach designed to maintain momentum, implement additional actions toward strategic goals, minimize legal expenditures, and keep the cash call consistent with historic levels and aligned with agency priorities. She reviewed historic budgets and cash calls, the proposed budget, and the work plan actions to emphasize the importance of “Tell the Story” and “Cultivate Relationships”. Ms. Lee also summarized the recommended cash call option of \$353,000 per agency and the alternate option of \$298,000 per agency.

Commissioner Spyksma requested comments on the Work Plan first, followed by the Budget. Commissioners asked for a future update on the Communications Campaign, including what has been learned from recent polling, and inquired about legal counsel expenditures. They expressed appreciation for the progress reflected in the Work Plan, emphasized the importance of ensuring future projects provide multi-district benefit, and commended staff for their work with the General Managers. Commissioners also referenced the reimbursement received last year which reduced the cash call and discussed the possibility of creating a third cash call option as a middle-ground.

Hearing no further comments, the Commission took the following action:

Moved by Commissioner Frobose, seconded by Commissioner Frantz, that the resolution approving the 2026 Work Plan and Fiscal Year Budget be approved as presented.

Upon roll call the following vote was had:

Ayes:	Commissioners Frantz, Stacy, Frobose, and Spyksma
Noes:	None
Absent:	None

All voted in favor with none opposed. The Chair declared the resolution adopted.

**EXECUTIVE DIRECTOR REPORT**

SJTA Executive Director Andree Lee provided an update on the Strategic Communications Program, noting that the RFP will be released shortly after this meeting and that poll results and next phase updates will be presented at the next meeting. She also provided updates on the Policy Statements, Fact Sheet, and the website, which is scheduled to launch at the end of the year. Commissioner Frobose expressed appreciation to Ms. Lee for her efforts.

**MOTION ADJOURNING TO CLOSED SESSION**

Moved by Commissioner Frantz, seconded by Commissioner Stacy, that the Commission meeting be adjourned to closed session at 10:43 a.m.:

- A. Conference with Legal Counsel – Existing Litigation**  
California Government Code Section 54956.9  
 San Joaquin Tributaries Authority, et al vs. California State Water Resources Control Board  
 Tuolumne County Superior Court – Case Number CV62094  
 Judicial Council Coordinated Proceeding No.5013  
 - Valerie Kincaid, Legal Counsel
  
- B. Conference with Legal Counsel – Existing Litigation**  
California Government Code Section 54956.9  
 San Joaquin Tributaries Authority vs. California State Water Resources Control Board  
 Fresno County Superior Court – Case No. 21CECG02632  
 Judicial Council Coordinated Proceeding No. 5229  
 - Valerie Kincaid, Legal Counsel
  
- C. Conference with Legal Counsel – Existing Litigation**  
California Government Code Section 54956.9  
 San Joaquin Tributaries Authority, et al vs. California State Water Resources Control Board  
 Fresno County Superior Court – Case No. 23CECG04201  
 - Valerie Kincaid, Legal Counsel
  
- D. Conference with Legal Counsel – Anticipated Litigation**  
California Government Code Section 54956.9(d)(2)-(3)  
 Anticipated Litigation – one potential case  
 Potential future State Water Board Action  
 - Valerie Kincaid, Legal Counsel

All voted in favor with none opposed. The Chair declared the motion carried.

**RECOVENE – REPORT OF ANY ACTION TAKEN IN CLOSED SESSION**

The Commission meeting was reconvened at 11:06 a.m. in open session with all Commissioners present as per the previous open session. Commissioner Spyksma announced there were no reportable action items to report from closed session.

**MATTERS TOO LATE FOR THE AGENDA**

There were none.

**FUTURE MEETING**

The next regular meeting is scheduled for Monday, February 9, 2026 at 10:00 a.m.

**ADJOURNMENT**

Commissioner Spyksma adjourned the meeting at 11:07 a.m.

All voted in favor with none opposed. The motion was carried.

\_\_\_\_\_ *Jennifer Land*  
Secretary to the Commission of the  
SAN JOAQUIN TRIBUTARIES AUTHORITY